

KETTLESHULME ST
JAMES CE (VA) PRIMARY
SCHOOL

SNOW
POLICY

Autumn 2024

Review Date - Autumn 2027

Non-Statutory Policy - Headteacher

Kettleshulme St James C of E Primary School is situated in a comparatively isolated village over 250 metres above sea level and consequently subject to weather conditions of considerable severity, particularly during the winter months. This policy details procedures in the event of snow.

The safety of pupils, staff and parents **is paramount** in any decision to close the school, this may mean that we need to close the school at short notice. The decision to close the school is not taken lightly.

The procedure will be:

In the event of snow the Headteacher will make a decision to close the school in consultation with the Chair of Governors based on:

- current weather conditions
- forecast weather conditions
- inability to staff the school adequately
- notification of road closure

If the school is to be closed:

- A message will be placed on the home page of the school website from approximately 7:30am. www.kettleshulmestjames.cheshire.sch.uk
- An e-mail will be sent to each family.
- A push notification will be sent via the School Spider App

PLEASE NOTE: If you arrive at school after the notification has been issued ***you will not be able to leave your child/ren.***

If the school is to open:

- **Under NO circumstances should parents leave their child/ren at school in the morning without first checking that at least one member of the teaching staff is on the premises.**

If the school is to be closed during the school day –

- The Headteacher will make a decision in consultation with the Chair of Governors where possible.
- Parents will be contacted, informed of the closure and requested to collect their child/ren as soon as they are able as this will also support the ability for staff to get home safely.
- The Headteacher will send staff home who have a good distance to travel or who live in challenging areas which are more affected by adverse weather.