

**KETTLESHULME ST**  
**JAMES CE (VA) PRIMARY**  
**SCHOOL**

**CHARGING AND**  
**LETTINGS**  
**POLICY**

**Spring 2024**

**Review - Spring 2025**

**Statutory Policy - Community**

## **Introduction**

We aim to provide an exciting and enriched curriculum at Kettleshulme St James with a variety of extracurricular opportunities on offer. All education during school hours is free. We do not charge for any activity undertaken as part of the National Curriculum.

## **Music Tuition**

All children have a weekly music lesson which is delivered by the class teacher. We do not make any charge for this, as this is part of our school curriculum. Children in Years 3 and 4 are also offered 10 free guitar lessons per annum which are funded by Love Music Trust. A guitar is loaned to each pupil (via Love Music Trust). Following the 10 funded lessons pupils are then offered the opportunity to continue their guitar tuition but there is a charge for this, which is paid directly to the instrument tutor and managed by them. Piano lessons are also accessible for pupils in Years 1 – 6, again there is a charge paid directly to the tutor.

## **Voluntary Contributions**

When organising school trips or visits which enrich the curriculum and educational experience of the children, the school invites parents to contribute to the cost of the trip. All contributions are voluntary. If we do not receive sufficient voluntary contributions (a minimum of payments from 85% of pupils in a class), we may be forced to cancel a trip. If a trip goes ahead, it may include children whose parents have not paid any contribution and the outstanding costs will need to be funded from the school budget. If a parent wishes their child to take part in a school trip or event but is unable to make a voluntary contribution, we still allow the child to participate fully in the trip or activity. Parents have a right to know how each trip is funded. The school provides this information on request. No visit is profit making.

## **Residential Visits**

The school organises residential for various year groups. These take place during the school term and are provided to enhance and enrich education directly related to the National Curriculum. We do have to charge to cover expenses but Pupil Premium or main budget allocation may be used for children who would not otherwise be able to attend. The trip is not viable if the cost to the school outweighs the value of the trip.

## **Swimming**

The school organises swimming lessons for children. These take place in school time and are part of the National Curriculum. We ask parents to make a voluntary contribution towards the travel costs. Written permission for children to participate is required.

## **External Agency Run Clubs**

The school offers additional clubs throughout the school year. If these are run by external agencies who use the school premises, there will be a charge to parents made directly to the providers.

## **Teacher Run Enrichment Clubs**

All teachers volunteer to run clubs after school at some time during the year. There is no charge for any of these activities. We welcome help and support from parents where possible.

## **Wrap Around Care**

Breakfast club is run in school by school staff. It opens at 7:45am and the children are provided with a variety of breakfasts each day alongside activities. Parents may buy into this facility on a regular or ad hoc basis. Payments are managed through school's on-line payment system. Please refer to the school's website, [www.kettleshulmestjames.cheshire.sch.uk](http://www.kettleshulmestjames.cheshire.sch.uk) (Home page- Wrap Around Care), for further details, including charges.

Kett club is also run by school staff and offers after school care from 3.30pm – 5:30pm. Pupils are offered a hot snack and a wide variety of games and activities are available. Places must be booked in advance through School Spider. Please refer to our website for further details, including charges.

## **Equal Opportunities**

We uphold a fundamental belief that all parents and children will receive equal entitlement without prejudice and that individual potential should be developed to the full.

We do not discriminate against any child or adult because of gender, age, ethnic origin, social class, religion, marital status, sexual orientation, disability or special needs.

## **School Lettings**

We will consider all requests to use the school building out of hours by organisations such as Scouts, band practice or private functions. Risk Assessments will be undertaken and there will always be a charge. Charges are as follows:

Per hour (up to 4 hours)	£15.00
Half a day	£50.00
Full day	£100.00

Any other requests to be dealt with on an individual basis.